

CROMER PAROCHIAL CHURCH COUNCIL

Minutes of a meeting of the Parochial Church Council held on 22 October 2020 at 7.30, via Zoom

Those present:

Revd W Warren	Revd J Hodgkinson	Mrs J Austin
Mr D Loades	Mr D Masters	Mr B Wigg
Mrs M Howard	Miss A Cottingham	Mr D Orsborne
Mr D Anderson	Dr R Beare	Mr P Bennett
Mrs J Boyle	Ms A Coghlan	Mr J Hodgkinson
Mr R Hopkins	Mr R Loten	Mrs S Morter (Until item 15)
Mr T Morton	Mrs M Pallister	Mr J Platten
Mr S Purslow	Miss S Wells	

In Attendance: Archdeacon Ian Bentley (for item 3(a))

1. WELCOME AND APOLOGIES

- a) The meeting was chaired by Revd Will Warren, who welcomed Archdeacon Ian Bentley. Apologies were received from Mrs A Orsborne.
- b) Members were reminded of the PCC Code of Conduct. It was good to look at it now and again, especially now that we were using Zoom rather than meeting face to face.

2. OPENING WORSHIP

The Vicar began the meeting with prayer and a reflection on Revelation 15: 3 – 4. The Book of Revelation was an encouragement to God's people. As a church we wanted to see people worshipping and glorifying God.

Church Life and Growth

3. UPDATES – (a) and (b) are CONFIDENTIAL

- c) **Reviewing our Vision** – deferred to November.

Opening Business

4. MINUTES OF THE MEETING OF 24 SEPTEMBER 2020

The minutes of the PCC meeting held on 24 September 2020 were agreed as a correct record.

5. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA:

Temporary closure of church buildings: It was believed that Nate Gregory would hold his

martial arts classes elsewhere if he didn't have a decision from us soon.

6. TO RECEIVE THE CONFIDENTIAL MINUTES OF THE STANDING AND FINANCE COMMITTEE OF 30 SEPTEMBER 2020 - CONFIDENTIAL

The minutes of the Standing and Finance Committee of 30 September 2020 were received.

7. TO RECEIVE THE MINUTES OF THE STANDING AND FINANCE COMMITTEE OF 14 OCTOBER 2020

The minutes of the Standing and Finance Committee of 14 October 2020 were received. The following matters were arising:

- a) Finance 8(d)(v): reference should have been made to the Director of Music, not Master of Music.
- b) Finance 8(d)(vi): "restricted" to be replaced by "ring-fenced".
- c) The Scripture Union grant was for a period of 12 months (which under normal circumstances would be 31 October 2021) but this was not a fixed date because of the unusual circumstances.
- d) Recommendation regarding Mission Partner payments. It was **AGREED** that:
 - 1. Mission Partner payments should not be made for this financial year.**
 - 2. More emphasis should be given to Mission Partner Focus Months and church members encouraged to give individually to the Partners they supported.**

This decision would be ratified by email.

- e) Responding to a question from Miss S Wells, Mrs J Austin explained that we had only made half the Mission Partner payments for 2019. She agreed that it was a great concern, especially as other support churches were probably in a similar financial position.

Finance (Action Plan, All)

8. DESIGNATED AND RESTRICTED FUNDS

- a) The report reflected the position at 30 September 2020.
- b) There had been a generous gift from a member of the church family with a specified use in the Parish Church and a legacy for the long term benefit of St Martin's.
- c) The grant from Scripture Union would go into the Mission Fund.

9. 2020 BUDGET

- a) A deficit of £20,000 was predicted for the end of 2020.
- b) The Budget included Mission Partner payments and full payment of Parish Share. If we voted not to pay the Mission Partners, we would have no deficit.

- c) Mr S Purslow said that Mission Partner payments were a gift that we should pay if we could afford it. We had commitments to staff which should take precedence. When we started the Mission Partner payments it was in a time of surplus and our Parish Share included a mission element. Miss A Cottingham said that the basis of Mission Partner payments was 10% of our giving, not our income. She recalled that recharges to Repairs and Maintenance had been a PCC decision and suggested that, if this was continued, we could still pay the Mission Partners. The Treasurer said that the figures for 2020 included Mission Partners, but this meant borrowing from funds. The PCC agreement regarding recharging was to achieve a balanced budget for 2020. We needed to remember that there had been a staff redundancy and that we were embarking on a Staff Review and that there was a mission element in the Parish Share. Ms A Coghlan said that some time ago we had agreed as PCC to consider Parish Share, Mission Partners and Staff and she could see that we'd done this. She didn't feel comfortable paying the Mission Partners in view of this decision but hoped we would be able to resume at a later date. We did it out of our desire to be generous.
- d) There had been no income from Cornerstone this year and this had made an impact.

10. DRAFT 2021 BUDGET

- a) A deficit of £2,000 had been predicted, although this was more likely to be £22,000 because bids had since been received for maintenance in the Parish Church and maintenance of the kitchens in all the church buildings.
- b) The draft budget included Mission Partners and Parish Share and contained a lot of blank spaces which could not be quantified.
- c) Mrs M Pallister commended the Treasurer on his work but expressed concern that nothing had been budgeted for children, families, and discipleship. She hoped we would be able to open our doors more in 2021.

11. APPROVAL OF FINAL ACCOUNTS 2019

- a) The accounts had not been approved as the APCM had not taken place because of lockdown.
- b) The Archdeacon had advised that PCC could legally approve the accounts on behalf of the church membership. This was necessary so that the Treasurer could forward the accounts to the Charity Commission by 31 October 2020.
- c) The decision would be sent to PCC members for approval by email.

Reports (Action Plan, All)

12. SAFEGUARDING – there were no updates.

13. HEALTH AND SAFETY

Nathanael Dawson had resigned from PCC and there was now a vacancy for a Health and Safety Lead. The PCC Secretary would write a letter of thanks to Nathanael on behalf of members.

14. ELECTORAL ROLL UPDATE

The roll stood at 291 after 2 people had asked to be removed.

15. CONFIDENTIAL

The Standing and Finance Committee was meeting on 26 October to take forward the timetable.

16. CORRESPONDENCE AND DATES: date of next PCC meeting Thursday 26 November.

17. CHAIR'S REMARKS

PCC Members were asked to respond promptly to the recommendations when they were received.

The meeting closed with prayer led by Revd W Warren at 9.49 pm.