

# **CROMER PAROCHIAL CHURCH COUNCIL**

**Minutes of a meeting of the Parochial Church Council held on 25 November 2021 at 7.30 via Zoom**

**Those present:**

Revd W Warren	Revd B Rogers	Revd J Hodgkinson
Mrs J Austin	Mr I Kimble	Mr D Tuthill
Mrs M Howard	Miss A Cottingham	Mr D Orsborne
Mr D Anderson	Dr R Beare	Mr P Bennett
Mr J Hodgkinson	Mr R Hopkins	Mrs A Orsborne
Mrs M Pallister	Mr S Purslow	Mrs B Stibbons
Miss S Wells		

## **1. WELCOME AND APOLOGIES**

The meeting was chaired by the Vicar. He welcomed members to the meeting and reminded them that, because we were meeting via Zoom, decisions would have to be ratified electronically.

Apologies were received from Mrs J Boyle.

## **2. OPENING WORSHIP**

The meeting began with a reading by the Vicar from 1 Peter 4: 7 – 11.

Advent was the season of preparing for Christmas and looking forward to Christ's second coming. The knowledge of Christ's return should have a real impact on our lives:

1. We should be serious, focussed people, living with a purpose.
2. We should be servant-hearted, offering hospitality and using our gifts.

This was followed by a time of prayer.

## **Opening Business**

### **3. DECLARATIONS OF INTEREST NOT PREVIOUSLY RECORDED**

None.

### **4. MINUTES OF THE MEETING OF 04 NOVEMBER 2021**

The minutes of the meeting of 04 November 2021 were agreed as a correct record.

### **5. MATTERS ARISING FROM THESE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**

There were no matters arising.

## **6. MINUTES FROM THE MEETING OF STANDING AND FINANCE 17 NOVEMBER 2021**

The Wardens would meet with David Anderson on 26 November to review the role of Concert Co-ordinator. Roles had a tendency to expand and no one, volunteer or paid, should feel under strain.

David Anderson was thanked for his work over the last 7 years.

## **7. NOTES FROM COMMUNICATIONS LEADERSHIP TEAM (CLT) 20 OCTOBER 2021**

- a) It had been decided that the logo should be outsourced to a professional designer. There would be a cost attached but it would be money well spent to gain the expertise that we needed.
- b) The Diocese had recommended a professional designer who charged £33 per hour. A quotation would be made after he had seen the work required.
- c) David Anderson suggested using part of the Church of England logo in the design.
- d) Vision document: small pictures would be used to illustrate the document. Stock images would be of a better quality than our own.
- e) Sue Wells asked if there had been any progress regarding Welcome cards in the pews. The Vicar replied that Staff Team had recently discussed the subject of Welcome, which hadn't been so good since Covid. The church family were doing their part, but the leadership needed to do more to encourage a more intentional approach. Simon Purslow commended the Welcome Pack which used to be given out some years ago but Mary Pallister expressed concern about producing more paper.

It was **AGREED** by a show of hands that the design of the logo should be outsourced and that the Treasurer should be asked to include a sum in the 2022 Budget for this purpose, and for stock photos for the Vision Document.

This decision was subsequently ratified electronically in accordance with Church Representation Rules.

## **8. NOTES FROM MISSION LEADERSHIP TEAM (MLT) 03 NOVEMBER 2021**

The notes were received.

## **Church Life and Growth**

### **8. FINANCE**

- a) Responding to a question from David Anderson, David Orsborne explained that the figure of £17,500 for display screens referred to the next phase of the livestreaming project.
- b) In response to a question from Simon Purslow, the Treasurer said that the overall outturn on expenditure was £218,715. It was a positive budget for 2022.
- c) The 2021 budget had also been positive despite early concerns. This was due to good stewardship by the Treasurer and others.
- d) The Treasurer was thanked for producing a clear budget. It was right to have regular

reviews.

- e) It was important to communicate financial information to the church family. The Vicar would include something in one of his letters in the Update.

It was **AGREED** to approve the 2022 budget with a review in March.

This decision was subsequently ratified electronically in accordance with Church Representation Rules.

#### Purchase of laptop for CCKids

- a) At present, Heather Kimble was using her own laptop and was requesting a MAC.
- b) It was understood that there was a spare HP laptop in the office. This had been set aside because it was showing its age and had come to the end of its support life from HP.
- c) The HP laptop could be investigated for its suitability for CCKids and the apps that they needed. The HP laptop was Windows based and a MAC might be more suited for videos etc. The necessary software was an integral part of the MAC system.

It was **AGREED** in principle that, if the HP was not suitable, a MAC would be purchased for CCKids with responsibility delegated to the appropriate people to take this forward.

This decision was subsequently ratified electronically in accordance with Church Representation Rules.

## **9. MISSION PARTNERS**

- a) The Treasurer had reported that money was available to pay our Mission Partners £10,000 divided between them for this year
- b) 10% of our giving was a formula that had been used for many years. After discussion it was decided that – to reflect this - £12,000 should go into the 2022 budget for Mission Partners. This figure communicated to the church family that we valued our Mission Partners and could be reviewed in March.
- c) Mission Partner payments would be made quarterly. This would help both them and us.
- d) We should be intentional and joyful in our giving to Mission Partners rather than waiting to see if we had any money left over.
- e) Our support of Mission Partners included awareness and prayer as well as giving. It provided Mission Partners with a good opportunity to engage with us.
- f) Scripture Union and London City Mission came to the end of their term at the end of December. In the new year PCC should decide whether to replace SU and LCM or reduce the number of Mission Partners from January. We had a commitment to support 2 individual missionaries for another 2 years and a double portion was paid

to our patrons, CPAS. Church family members might be asked to champion Mission Partners, as in the past. This was a decision for the January meeting.

It was **AGREED**

1. To pay our Mission Partners £10,000 divided between them for this year.
2. That £12,000 be included in the Budget for Mission Partners and that payments should be made quarterly.

This decision was subsequently ratified electronically in accordance with Church Representation Rules.

## **10. BUILDINGS SWOT (Strengths, Weaknesses, Opportunities, Threats)**

PCC was thanked for their responses.

### Discussion

- a) There was a lot of focus on St Martin's for activities but the venue was out of town. However, parking was always a problem with the Parish Church and Parish Hall and young families tended to live in the St Martin's area.
- b) Some things were achievable relatively quickly, some were for the medium term and others were long term aspirations.
- c) There were 3 options:
  - Status quo
  - Piecemeal/low cost options
- d) Doing something big and visionary.
- e) It was critical that we know how we want to use the buildings before moving forward.
- f) We need to create buildings and spaces that are of our time and beyond.
- g) We should be careful with our buildings. They have stood as a witness for many years and should be respected.
- h) St Martin's would be easiest to work with because it was not in a conservation area.
- i) We should look at some of the things other churches have done, e.g. St Stephen's in Norwich.
- j) It would be worth investigating through the Diocese if they still had contact with Archangel Architects who had made a very good presentation in the past about possibilities open to churches.
- k) There was a great affection for our buildings as well as a godly frustration with them, for the sake of the Kingdom.
- l) At present, St Martin's was a Family Hub but, if numbers went up like they did at BeachFest, we could grow out of it. Because the capacity for adults and children was 80. It was important that we had a big gathering space and, if we lost the Parish Hall, we needed equivalent spaces in other buildings. We also needed flexible spaces.
- m) If we re-ordered the Parish Church we would lose large areas of floor space.
- n) There could be an option to build out into the churchyard.
- o) We need to be mindful of our green credentials, e.g. large heating bills. How green are our buildings?

### Going forward

a) A group could be formed to address:

- What's the current use of our buildings?
- Where are we heading?
- What might be possible and what would it cost.

The Group should include members of the Church family as well as PCC. It was noted that Dave Walker had previously done some work along these lines as part of the previous Vision process.

b) We would need to consult the Diocese over any major project and it would be advisable to have an early conversation.

c) Simon Purslow was the church architect and his practice had the facilities to advise on what could be done with the buildings. He was willing to be involved.

d) An initial meeting between the Vicar, Ivan Kimble and Simon Purslow would be set up and this topic put on the PCC agenda in the new year.

e) Sensitivity was needed when talking about this topic in the community.

## **11. SAFEGUARDING**

The report was received.

## **12. HEALTH AND SAFETY**

The report was received.

## **13. ELECTORAL ROLL UPDATE**

The roll stood at 284.

## **14. CORRESPONDENCE AND DATES**

a) Letter from Alison Orsborne: A letter had been received from Alison Orsborne regarding the folding chairs which had been removed from the Parish Church and taken to the Parish Hall. The chairs, which were comfortable, capable of locking together and quick to put away, had been removed in June when some reordering of the Lounge had been done. Some things had been fixed but the chairs were moveable. There had been 110 chairs in total at the back of church and, because of our capacity, we needed to move some. The black stacking chairs took up less floor space than the trolley for the blue ones. We now have enough chairs and space for CCKids. The café chairs were not suitable for concerts and the original idea had been to use the black ones. There were wider issues round concerts and the Wardens would do a review with David Anderson. If, after the review, it was decided to bring back the blue chairs, they would be brought over from the Parish Hall. The café chairs were not suitable for concerts and John Hodgkinson asked that they shouldn't be moved around the building.

- b) It was **AGREED** that CC Toddlers was an official church activity for insurance purposes.

This decision was subsequently ratified electronically in accordance with Church Representation Rules.

Date of next meeting: **Thursday 27 January at 7.30, venue to be confirmed.**

The meeting closed with the Grace at 9.55 pm.