

CROMER CHURCH RISK ASSESSMENT - RA 21

Event name: BeachFest

Dates: 27th July, 17th August, 24th August

Activity: Activity mornings in Cromer Churchyard outside Cromer Church

First stage

Second stage

Control measures

Identify Hazard	Risk Involved	Risk	Minimise Risk by	Residual
Welcoming children	Families arrive without parent/ carer or are missed so that we do know they are present. Local children arrive unaccompanied 'out of the blue'.	Med	Vigilance by all team members. Designated BeachFest leaders and helpers to keep an eye on the overall situation.	Med
'Losing' children	Children leave the site without the knowledge of parents/ carers	Med	BeachFest leaders exercise normal vigilance challenge unaccompanied children trying to leave the site.	Med
Accessing the toilet facilities	Children need toilet also used by other adults	Med	Parents/carers are responsible for taking their young people to the toilet in the church and for taking their other children with them. Under no circumstances must parents/carers leave their other children unattended at the event whilst they are taking children to the toilet.	Med
Access to other 'out of bounds' areas	Children not supervised, exposure to other unevaluated risks	Med	'Out of bounds' areas made clear to children using cones at the end of the drive.	Med
Going home at the end of the event	Parents/carers are responsible for gathering up their children at the end of the event before they leave the churchyard	Low	BeachFest leaders monitor exit and challenge unaccompanied children trying to leave the site.	Low

Medical or other emergency	Not knowing what to do in the event of a medical or other emergency	Med	All leaders familiar with emergency procedures. Emergency procedure explained to those present.	Low
Minor accidents or injuries	First Aid not available when needed	Med	Careful supervision and management of games etc. involving physical activity such as running, jumping etc. Designated, qualified first-aider and first aid kits available. First aid 'post' identified to those present.	Low

For Risk and Residual, use High, Medium or Low

Date Reviewed: 30th June 2022

Next review: June 2023