



Cromer Church Risk Assessment Mustard Seed - RA 32

Date of Event: Thursday mornings at St Martin's

Name of Person with overall responsibility: Ann Graveling

IDENTIFY HAZARD	RISK INVOLVED	RISK	MINIMISE RISK BY	RISK
Cleanliness of the toilets and baby changing facilities	Exposing children and families to risk of infection	Medium	Check all toilets to ensure they are in a suitable condition for people to use and have enough supplies of loo roll and soap. Ensure that changing mat etc is cleaned after each use. Provide bin for used nappies Check toilets again midway through the event	Low
	Children preferring not to use the toilets	Medium		Low
Hazards in the rooms to be used	Slips and trips	High	Remove all hazards from all rooms Lock away all liquids and cleaning materials Wipe up all spillages quickly	Low
	Danger of children tasting liquids	High		Low
Fire exits blocked	Preventing swift and easy exit from the building	High		Remove all items in front of fire exits
Personal items	Risk of personal items belonging to the team being misplaced or stolen	Medium	Store personal possessions of the team on duty in the lounge	Low
Public entering the building during the event	Children coming into contact with adults they don't know	Medium	Parents/carers responsibility to watch where their children are and who they are talking to	Low

IDENTIFY HAZARD	RISK INVOLVED	RISK	MINIMISE RISK BY	RISK
Children arriving or leaving the building unattended	Children could become lost, meet unknown adults, come to harm outside the building including on the road.	High	Parent/carer responsible for their children.	Low
Burns and scalds	Adults and children come into contact with hot items in the kitchen	High	No one under the age of 16 to enter the kitchen during the hours of 9 and 12 noon when Mustard Seed is running	Low
Allergies	Children or adults coming into contact with identified allergy items	High	Avoiding serving biscuits with nuts.	Low

Date of Risk Assessment: February 2023

To be reviewed each year: February 2024